

**Port St. Joe Redevelopment Agency**  
Board of Directors  
Gulf County Chamber of Commerce Conference Room  
406 Marina Drive

**MEETING MINUTES**  
April 17, 2014

*The Mission of the Port St. Joe Redevelopment Agency is to serve the community by  
guiding redevelopment activities to create a vibrant downtown core and  
revitalized neighborhood, to improve quality of life, to commemorate history and culture,  
and to stimulate economic growth within the Agency's District.*

ATTENDANCE

Boyd Pickett	Chair	(BP)	Present
Bo Spring	Vice Chair	(BS)	Absent
Aaron Farnsley	Treasurer	(AF)	Present
Patti Blaylock	Director	(PB)	Present
Linda Gant	Director	(LG)	Absent
Brian Hill	Director	(BH)	Absent
Michael McKenzie	Director	(MM)	Present
Clarence Monette	Director	(CM)	Present
Willie Ramsey	Director	(WR)	Absent
Gail Alsobrook	Executive Director	(GA)	Present

Voting Key – (motion by / second by, votes for – votes against)

**I. Call to Order** - The meeting was called to order by the Chair at 10:05 AM.

**II. Citizens to Be Heard**

**III. Consent Agenda** - The minutes of the April regular meeting were approved without revision (CM/MM, 5-0).

**IV. Agency Operations**

- A. The financial report was presented/approved without modification (BP/MM, 5-0).
- B. The board recommended documentation of expenditures at the time of turnover to the City Commission as the Agency Board. This report will be generated by GA and reviewed/signed-off by MM, AF and BP prior to submission to the city.

**V. Grant Program Status Report**

A. Grant Report – Existing Grants

- 1. USDA/RBEG - MLK Sidewalk Grant: The quarterly report has been submitted.
- 2. Gulf Coast Tourism Promotion - Lighthouse Relocation Documentary: The quarterly report is due prior to April 30.

3. SaltAir Market: The Tapper Foundation has awarded \$3000 the SaltAir Market.
4. USDA-RBEG: Open-Air Discovery Center: The grant has been submitted to USDA-RBEG.
5. Florida Boating Improvement Program – Low-Dock Improvements: A new grant must be identified. The committee members are securing the information required to submit an application, e.g. marketing plans and physical requirements.

B. Façade Grant Program

1. Port Cottages: The board voted (MM/CM, 5-0) to approve the addition of lighting for signs and landscaping to be included as an addendum to the existing grant request. At least two competitive bids must be submitted.

## VI. Project Status Report

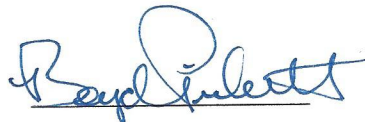
- A. Open-Air Discovery Center: The contract with Littlejohn Engineering has been sent and received. The schedule will be determined by the new agency board.
- B. Dr. Joe Park: The board voted to accept the change of color of the sails and to approve the final invoice of Monumental Fabrication.
- C. Gateway Banners: Concept designs for the Gateway Banners have not been received to date.
- D. Landscaping on Reid Avenue: The board voted (AF/CM, 5-0) to approve GA meeting with GCPS to (1) confirm the irrigation is working and (2) detail a plan/costs to add new plant material to the bare bump-outs.
- E. Downtown Brochure: The board voted (AF/PB, 5-0) to move forward with the revision (to update business names) and reprint of the Downtown Brochure. GA will request quotes from local vendors.

## VII. New Business

- A. Phase IV Landscaping: Public Works has completed the remediation of the storm damage and will be paid as per the agreed-upon amount of \$1000 at the April board meeting.
- B. The board discussed the possibility of sitting on an Advisory Board when and if the City Commission becomes the PSJRA Board. Those present unanimously declined participation on such Advisory Board.

## VIII. Meeting Adjournment

The meeting was adjourned at 11:05 (CM/PB, 5-0).



Approved: